

Town Council Meeting: 08 April 2013



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Garrett Park Town Hall
10814 Kenilworth Avenue
Garrett Park, MD 20896

MINUTES

Call to Order: 7:30 PM

Approval of Agenda: The Agenda was approved as posted without objection.

Presentations by Residents

Approval of Minutes:

- The minutes of the 02/11/2013 Council meeting were approved as distributed without objection
- The minutes of the 03/11/2013 Council meeting were approved as distributed without objection.

Action

- Demolition Permit Application Hearing: 11110 Kenilworth Ave., Kehoe – Mayor Benjamin opened the hearing and summarized the application, noting that the owner, Mr. Kehoe, was present and that the Setback Advisory Committee had raised no objections and the Historic Preservation Committee had raised concerns about demolition but had not opposed the action. Mr. Kehoe agreed to the Historic Preservation Committee request that it be allowed to document the house with photos prior to demolition. There was brief discussion.

Councilmember Wegner **MOVED**

That the Council approve Mr. Kehoe's application and grant a permit to demolish the existing home at 11110 Kenilworth Ave. in order to make way for the construction of a new single-family residence. The motion was seconded by Councilmember Mandel, and was **PASSED** unanimously.

- Adoption of Ord. 2013-02: FY 2014 Operating and Capital Budget – Mayor Benjamin reviewed the FY 2014 budget with the Council, noting that tax rates remained unchanged from FY 2014. The Mayor also noted the \$5.00 per household increase in the Municipal Refuse Collection fee, which resulted from an estimated increase in fuel costs only, and that the charges for services remained unchanged from FY 2013. There was brief discussion.

Councilmember Wegner **MOVED**

That the Council approve the resolution adopting the FY 2014 Capital and Operating Budgets and setting the FY 2014 tax rates and Municipal Refuse

Collection Fee (attached to these minutes) introduced at the March 11, 2013 Council meeting. The motion was seconded by Councilmember Schulp, and was **PASSED** unanimously.

Appointment of Elizabeth Henley as Acting Clerk-Treasurer for May 4th, 5th, and 6th
– Town Administrator Pratt informed the Council that he would be out of the country from May 4th through May 12th, and requested that the Council approve the appointment by the Mayor of Elizabeth Henley, as Acting Clerk-Treasurer during that period, which includes the annual Town elections on May 6th.

Councilmember Schulp **MOVED**

That the Council approve the appointment by the mayor of Elizabeth Henley as Acting Clerk-Treasurer for May 4th, 5th, and 6th. Councilmember Wegner seconded the motion, which was **PASSED** unanimously.

Discussion

- Update on Town Manager Search – Councilmember Flynn reported that the list of 64 applicants from 27 States and the District of Columbia had been reviewed by the Search Committee with the search firm and a list of potential interviewees presented to the entire Council at a subsequent meeting which had narrowed down to four persons who were interviewed by the Council on Saturday, April 6th.
- Town Hall Policy Committee Report – Mayor Benjamin thanked the committee for its thorough and thoughtful report and noted that this was an item for discussion only, with action to be scheduled for a future meeting. Councilmember Mandel reviewed the committee's work over the past few months. Committee member Barbara Collier described the process and summarized the proposals of the committee (report attached). Committee chair Dick Fishman expanded on the philosophy and specific recommendations associated with rental fees. There was extended discussion.

New Business

- Councilmember Flynn asked that the Council recognize the service of retiring Councilmembers Mandel and Petito. Mayor Benjamin thanked the retiring Councilmembers for their many years of service to the Town.

Town Administrator's Monthly Financial Report – Questions or Comments

- Update on the May 6th 2013 Town Election – Administrator Pratt reported that only one nomination was made for the three open seats at the Citizens Association meeting on March 27th, that of Councilmember Schulp for re-election, and that nomination petitions could now be brought to the Town Office by 4:00 pm on Monday, April 15th.
- Monthly Financial Report – Administrator Pratt reviewed the monthly financial report with the Council.

Executive Session: At 9:15 pm Councilmember Flynn **MOVED**

That the Council go into Executive Session immediately after the adjournment of the regular meeting to discuss a personnel matter (Executive Session Form attached to these minutes). Councilmember Schulp seconded the motion, which was **PASSED** unanimously.

Adjournment: The meeting was adjourned at 9:17 pm



Respectfully Submitted



Edwin Pratt, Jr., Clerk-Treasurer

